

# **Application Procedure for LL.M. Course, Academic Year 2025-2026**

- 1) Candidates will have to follow online link given below to fill college LLM admission form.**
  
- 2) Candidates will also have to fill the Anti-Ragging Undertaking format given below.**

**LL.M. Course Admission Fees: Rs. 7030/-.**

**Online Form fill-up to start from 03/02 /2026 (Tuesday) from 04:00 PM to 06/02/2026 (Friday). The below given link for admission will remain open only for the above said period.**

**The date for physical verification of documents will be on 06/02/2026 (Friday) & 07/02/2026 (Saturday) from 10:00 am to 1:00 pm on both the said dates.**

**Candidates may interact with college if there be any need through the below mentioned Email-id or Mobile Nos. mentioning their Name and Application Number.**

**Email Id – jcclc.kolkata@gmail.com**

**Time to contact on following Mobile Nos. is between 11:00AM to 5:00 PM on college working days.**

**+91 7980899144**

**+91 7602366330 (Queries related to filling of Anti Ragging Undertaking)**

**+91 7890743869**

**+91 9681199511**

**Follow guidelines below.**

**Sd./-**

**Principal**

**Jogesh Chandra Chaudhuri Law College**

# **JOGESH CHANDRA CHAUDHURI LAW College**

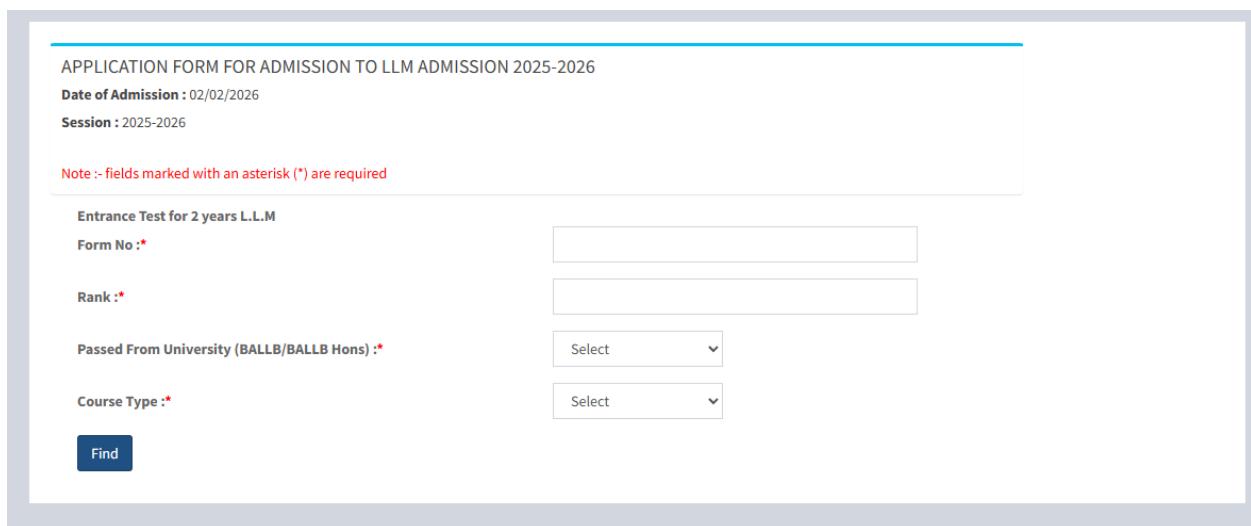
## **LLM ADMISSION 1<sup>st</sup> Year (2025-2026) Manual**

**For best view experience use Google chrome**

**Kindly go to the Cyber Cafe and Complete the Admission Process**

### **Step-1**

Visit this Link: <https://jcclawerp.in/LLMregform.aspx>



APPLICATION FORM FOR ADMISSION TO LLM ADMISSION 2025-2026

Date of Admission : 02/02/2026

Session : 2025-2026

Note :- fields marked with an asterisk (\*) are required

Entrance Test for 2 years L.L.M

Form No :\*

Rank :\*

Passed From University (BALLB/BALLB Hons) :\*

Course Type :\*

Find

**Note: Select the University from where you have passed your BA.LLB or BALLB Hons course**

Fill the Form No. and Rank, then click on **Find** button.

## Step-2

### APPLICATION FORM FOR ADMISSION TO LLM ADMISSION 2025-2026

Date of Admission : 02/02/2026

Session : 2025-2026

Note :- fields marked with an asterisk (\*) are required

Entrance Test for 2 years L.L.M

Form No :\*

Rank :\*

Passed From University (BALLB/BALLB Hons) :\*

Course Type :\*

Applicant Name : \*

Date Of Birth(dd/mm/yyyy) :\*

Mobile No :\*

Email ID :\*

University Registration Number :\*

University Registration Year :\*

University Roll Number :\*

Blood Group :

Mother Name :\*

Father/Husband Name :\*

Name of Examination(BALLB/LLB/BALLB(HONS)/LLB(HONS) \*

Year with Roll No :- \*

Division or Class \*

College Name \*

Name of the Council/University \*

Full Marks of the Examination \*

Total Marks Secured \*

Percentage

#### Document Upload Area :

Downloaded Admission Slip – BELOW 150 KB . FILE TYPE JPG(Mandatory)

No file chosen

PHOTO UPLOAD – BELOW 50 KB . FILE TYPE JPG(Mandatory)

No file chosen

SIGNATURE UPLOAD- BELOW 50 KB . FILE TYPE JPG(Mandatory)

No file chosen

Age Proof(Admit Card/Certificate of Madhyamik/Equivalent Examination/Birth Certificate) UPLOAD- BELOW 150 KB . FILE TYPE JPG(Mandatory)

No file chosen

Final Year Mark sheet of B. A. LL.B /B.A.LL.B (HONS) /LL.B – BELOW 150 KB . FILE TYPE JPG(Mandatory)

No file chosen

(10+2) Mark sheet or Equivalence marksheet Documents – BELOW 150 KB . FILE TYPE JPG(Mandatory)

No file chosen

AADHAR UPLOAD- BELOW 150 KB . FILE TYPE JPG(Mandatory)

No file chosen

|   |   |
|---|---|
| PHOTO UPLOAD – BELOW 50 KB . FILE TYPE JPG(Mandatory)   | <input type="file"/> Choose file No file chosen |
| SIGNATURE UPLOAD- BELOW 50 KB . FILE TYPE JPG(Mandatory)  | <input type="file"/> Choose file No file chosen |
| Age Proof(Admit Card/Certificate of Madhyamik/Equivalent Examination/Birth Certificate) UPLOAD- BELOW 150 KB . FILE TYPE JPG(Mandatory) | <input type="file"/> Choose file No file chosen |
| Final Year Mark sheet of B. A. LL.B /B.A.LL.B (HONS) /LL.B – BELOW 150 KB . FILE TYPE JPG(Mandatory)                                    | <input type="file"/> Choose file No file chosen |
| (10+2) Mark sheet or Equivalence marksheet Documents – BELOW 150 KB . FILE TYPE JPG(Mandatory)  | <input type="file"/> Choose file No file chosen |
| AADHAR UPLOAD- BELOW 150 KB . FILE TYPE JPG(Mandatory)  | <input type="file"/> Choose file No file chosen |
| <b>Besides those mentioned below following documents are also mandatory, if applicable :</b>  |   |
| Physically Challenged Certificate UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)  | <input type="file"/> Choose file No file chosen |
| EWS Certificate UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)  | <input type="file"/> Choose file No file chosen |
| Cast Certificate UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)   | <input type="file"/> Choose file No file chosen |
| BPL Certificate UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)  | <input type="file"/> Choose file No file chosen |
| Migration Certificate UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)  | <input type="file"/> Choose file No file chosen |
| Equivalence Certificate UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)  | <input type="file"/> Choose file No file chosen |
| Registration Certificate (for already registered candidates) UPLOAD- BELOW 150 KB . FILE TYPE JPG(Optional)                             | <input type="file"/> Choose file No file chosen |

I declare that a hard copy of the Anti-Ragging undertaking documents as per UGC guidelines will be submitted by me to the college at the time of physical verifications of the documents.

**Submit**

Once the entire form is completed, please click the 'Submit' button.

**Please wait a few seconds after submitting your application. You will then see the application confirmation screen, as shown in the image below.**

### **Step-3**

Admission form submitted successfully.

| Student Admission Details : |             |
|-----------------------------|-------------|
| Student Id :                | 2602021652  |
| Name :                      | [REDACTED]  |
| Mobile :                    | [REDACTED]  |
| Date of Birth :             | [REDACTED]  |
| Session :                   | 2025-26     |
| Course :                    | LLM         |
| Sem/Year :                  | 1           |
| Form No :                   | 26005688875 |
| Rank No :                   | 21          |

\*\* Note: Use your login credentials (Student ID or Mobile Number and Date of Birth) to make the online payment for your registered course.\*\*

**Go To Login**

Click on **Go to Login** button.

Login: <https://jcclawerp.in/Students/Login.aspx>

## **Step-4**

### **StudentLogin**

Sign in to start your session

Student ID/CU Reg.No :(eg. L02-1200-0135-19)  
LLM/860/2024

DOB(DD/MM/YYYY)  
23/06/1999

**Login**

[Signup](#)

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If you have already **filled up the admission form** then enter your **Student ID/Mobile Number** and **DOB** (Date of birth) and click on **“Login”** button. then complete this process as following:

## **Step-5**

Open the below screen and complete your profile and click on “Save” Button.

(\*\* Note: If you have already uploaded photo/signatures. at the time of form fill up no documents are needed to upload it again \*\*)

Acsys ERP

Test Student 4

MAIN NAVIGATION

- Overview
- My Payments
- Admission Form Print
- Admission Form Print (LLM Year 1)
- B.A.LLB Admission
- LL.M Admission
- Form Fill-Up
- Scholarship
- Online Feedback
- View Feedback
- Student Satisfaction Form
- Grievances
- Resources
- My Activities
- Attendance Report
- Grievances
- MS
- Lesson Plan

My Profile

Please update all details (please ignore if already done).

|                              |                  |
|------------------------------|------------------|
| Student ID                   | LLM/660/2024     |
| Name                         | Test Student 4   |
| CU Registration No           | L02-0000-9780-00 |
| Course Type                  | —Select—         |
| Stream                       | LL.M             |
| Admission Session            | 2010-11          |
| Semester/Year                | 1                |
| University Roll No           | 1111111          |
| (Format eg. L00/LLB /190000) |                  |
| College Roll                 |                  |
| First Name                   |                  |
| Middle Name                  |                  |
| Last Name                    |                  |
| Father's Name                | Test Father      |
| Mother's Name                | Test Mother      |
| Date Of Birth(dd/mm/yyyy)    | 23/06/1999       |
| Nationality                  | INDIAN           |



Kiran Chayna Rao

## Step-6

Click on **My payments** menu and show this below screen:

(\*\* Note: Complete Student Profile Before fee payment \*\*)

Acsys ERP

Test Student 4

MAIN NAVIGATION

- Overview
- My Payments**
- RTI/Other Fees Payment
- Admission Form Print
- Admission Form Print (LLM Year 1)
- Admission Form Print (BALLB SEM 1)
- Admission Form Print (BALLB Hons SEM 6)
- B.A.LLB Admission

|                  |      |
|------------------|------|
| COURSE           | LL.M |
| Current Sem/Year | 1    |
| STUDENT NAME     |      |
| STUDENT ID       |      |
| CU Reg.No        |      |

**Pending Fees**

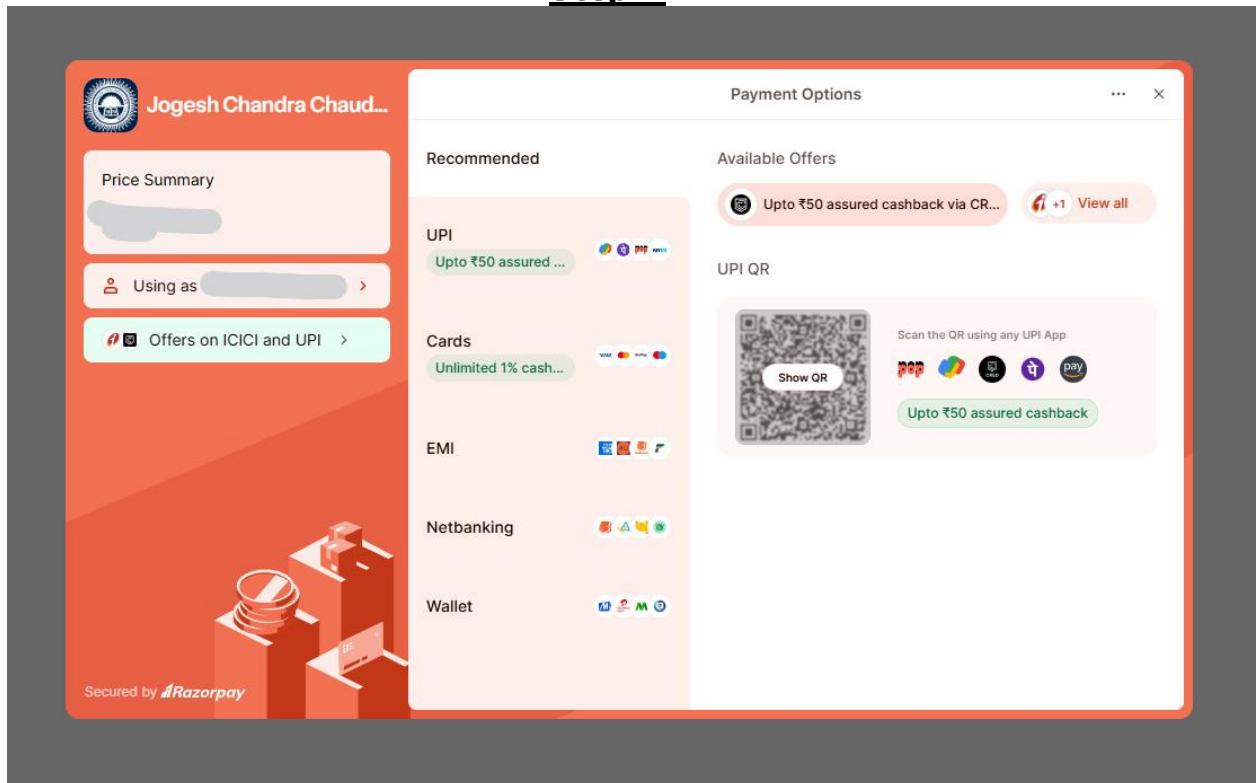
| Pay Now |               |                |             |                      |
|---------|---------------|----------------|-------------|----------------------|
| Sl.No.  | Semester/Year | Fees Name      | Fees Amount | Last Date            |
| 1       | 1             | Admission Fees |             | 02 Feb 2026 23:50:00 |

**Paid Fees**

|                 |
|-----------------|
| No Record Found |
|-----------------|

Select the check box and click on **Pay Now** button

## Step-7



## Step-8

Then click on **View** button and download your payment receipt

## **Step-9**

Click on “**Admission Form print LLM Year 1 (In Side Menu bar)**”.  
Admission form as like:

(\*\* Note: Complete Student Profile Before Admission Form Print. \*\*)

## Jogesh Chandra Chaudhuri Law College

(AFFILIATED TO THE UNIVERSITY OF CALCUTTA)

30, Prince Anwar Shah Rd, Badam Talla, Tollygunge, Kolkata, West Bengal 7000

Phone: 033-24175467, 033-24224319

Website: [www.jcclawcollege.in](http://www.jcclawcollege.in)

Entrance Test for 2 years LLM

Date of Admission :02/02/2026

Form No- [REDACTED]

Class ..... Roll No .....

Rank- 21

Section .....

Session .2025-2026. ....

(FOR OFFICE USE ONLY)

Form No.- 1738 Student ID [REDACTED]

### APPLICATION FORM FOR ADMISSION TO 2 - YEARS L.L.M COURSE

1. Name of the Applicant in Block Letters - [REDACTED]  
(Miss or Mrs. in case of Women)

2. Name of the Father/Husband of the Applicant - [REDACTED] Mother Name - PS

a) Occupation - Business

b) Total Annual Income - 0

3. Name of the Guardian, if the father is not  
alive/Name of local Guardian  
and Address with Police Station & Phone No. - Na

4. a) Permanent Home address with nearest Rly. Stn./Police Stn. [REDACTED]

b) Country - INDIA c) State - West Bengal d) Pin - [REDACTED]

e) Nationality- INDIAN f) Religion - Hinduism g) Gender- Male

h) Category- Gen i) Physically Challenged - NO

**Note: Now your admission process is completed successfully. Kindly print your admission form and payment confirmation receipt and submit to college as per notification.**

**FORMAT**  
**OF**  
**ANTI-RAGGING UNDERTAKING**

**Undertaking to be Filled-in and signed by the Students and the Parents of Newly Admitted Students in the following Format at the time of admission**

I, Mr. / Ms....., Application No. **2609**....., student of  
Programme: **2 YR. LL.M.**, Dept of **LAW**, Stream: **LAW**, Roll. No....., Name of the Institute/  
College:.....a permanent resident of  
.....

..... (*mention permanent home address with mobile no.*), do  
hereby undertake on this day..... month ..... year ....., the following:

1. That, I am aware of the system of punishment in case of ragging to other student(s) and thereafter, in case I am found to be involved in any case of ragging, in any form whatsoever, I am liable for any punishment, including, but not limited to, the following :-
  - a) Cancellation of admission;
  - b) Suspension from attending classes;
  - c) Withholding /Withdrawing Scholarship/Fellowship and/or any other benefits;
  - d) Debarring from appearing for any test/examination and /or other evaluation process;
  - e) Withholding result of any test/ examination;
  - f) Debarring from representing the Institute in any campus interview;
  - g) Debarring from representing the Institute from attending/participating in any national or international meet/ tournament / youth / festival, etc.;
  - h) Suspension/expulsion from the hostel;
  - i) Rustication from the Institute for such period as may be decided by competent authorities;
  - j) Expulsion from the Institute and consequent debarring from admission to any other educational institution, for such period as may be decided by competent authorities;
2. That, I, hereby, declare that, I am aware of the directives of the Supreme Court of India.
3. That, I, further declare that, I fully understand the meaning of 'Ragging' and know that ragging in any form is a punishable offence and the same is banned by the Laws of the land.
4. That, I also understand that, in case, I am involved in ragging, the law will take its own course and I will be liable for such punishment and may be deemed fit and proper by competent authorities.

Date:

\_\_\_\_\_  
Signature

Name of the student:.....

**DECLARATION BY PARENT/GUARDIAN**

I, Mr./Mrs./Miss ....., hereby, fully endorse the undertaking given by my child/ward, Here in above and I, further declare that in case of the violation of any of the declaration made in this undertaking by my child/ ward will be liable for such punitive action as may be prescribed by the competent authorities, for which we will be held solely responsible.

Date:

\_\_\_\_\_  
Signature of Mother/Father/Guardian  
Contact No.....  
Name:.....